



# **SELF STUDY REPORT**

**FOR**

**1<sup>st</sup> CYCLE OF ACCREDITATION**

## **GRAMIN SHIKSHAN SANSTHA'S ARTS, COMMERCE AND SCIENCE COLLEGE**

NEAR BHARATMATA MAIDAN, MAJIWADE, THANE (W)

400601

[gssdegreecollege.thane.com](http://gssdegreecollege.thane.com)

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**(Draft)**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

The college has been recognised by University Grant Commission, it is counted among the top rated colleges in Maharashtra with an excellent track record. It is located in the urban area of Thane, Maharashtra, easily accessible to its commuters. It is affiliated to Mumbai University with a spacious playground, laboratory & Library. It offers higher secondary (Jr College) & undergraduate bachelor courses. It has a high reputation of being an organization catering to the needs of more than 25000 students from various communities under its shade . At present the prime focus is towards quality education, transparency , and growth to become a world class educational ,social service organization. The atmosphere is quite pleasant and inspires every student to feel fresh and energetic throughout the day. The students feel at home due to the friendly yet disciplinary atmosphere. We believe that the College can remain faithful to its heritage & extend its influence to meet the intellectual & spiritual challenges of the contemporary & future academic world.

### **Vision**

Vision:

To educate and train innovative competent human resource globally suitable for Industry, business & service in urban & rural.

### **Mission**

Mission:

1. To strengthen, consolidate update the existing and upcoming technology.
2. To introduce professional courses.
3. Contribution to knowledge, welfare and overall growth of society by all possible way maintaining the tradition and values of our old teaching.

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### **Institutional Strength**

Strength

- 1.“Education for poor sector and economically weaker sector.
- 2.Providing a positive educational experience.
- 3.optimum utilization of its excellent infrastructure & learning facilities , to ensure affordable education

without compromising on quality .

### **Institutional Weakness**

1. Develop entrepreneurs
2. Competitive education and civil services guidance

3. Digital Infrastructure

Opportunities:

1. Accelerating vocational courses
2. for economically weak sector start distance learning
3. promoting faculty for doing their research work

4. Automation in every field or every area of the institute

### **Institutional Opportunity**

Opportunities:

1. Accelerating distance education and vocational courses
2. for economically weak sector start on line learning
3. promoting faculty for doing their research work

4. Automation in every field or every area of the institute

### **Institutional Challenge**

1. To meet industry required skill development
2. To coeup with NEP 2020
3. Provide integrated platform for quick learner students
4. focus on Object Based Education.

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

The Academic Monitoring Committee (AMC) representatives from all disciplines clinch that the curriculum and the academic calendar given by the university throughout the academic year. Innstitute's academic calendar is prepared as per directions given by university and uploaded timely on the website prior before starting of every semester. During pandemic COVID-19 situations all examinations are conducted as per guidelines and directions given by the university. To develop professional ethics amongst the students, faculties and non- teaching staff continuous efforts are taken by organizing expert lectures and industry visits which also

helps the students to know the gap between academic curriculum and to meet industry requirements. The institute prompts a culture of involving boys and girls both in every activity. Gender equality is maintained amongst faculty also. The institute has arranged a separate session on “Women’s Empowerment” to encourage the girl students to participate in various activities. NIRBHAYA PATHAK (Squad) is formed with an aim to create a safer environment. The National Service Scheme (NSS) and Department of Life Long Learning and Extension (DLLE) conduction of environment awareness and social awareness responsibilities activities are carried out.

### **Teaching-learning and Evaluation**

The advanced and slow learners were identified on the basis of various parameters such as SWOT Analysis, their participation in class room, discussion and previous results. Mentors identify the strength and weakness of the students allotted to them. The students who are advanced learners are promoted and motivated to do industry -based interaction as well as add-on- courses under guidance of the faculty members. The students are encouraged to learn by participating and coaching in various competitive examinations like Chartered Accountant (CA), MPSC/UPSC, and other government examinations. For the same institute and management always taking efforts by conducting seminars/workshops. Institute always has a policy to cope with new emerging trends and technology by using ICT enabled tools including online resources for effective teaching and learning process. Faculty members used the following tools for effective delivery of the class room viz. projector, ZOOM , online expert talks. The Mechanism of Internal Assessment is transparent and robust. Carried out using online mode containing objective as well as descriptive questions through ZOOM during COVID-19 pandemic as directed by university of Mumbai. Laboratory assessment and Internal Assessment was carried out online in front of students to ensure transparency in the evaluation. Internal evaluation is completed as per the timeline provided by university and it has been observed from the office record that no grievance from university is recorded regarding conduction of internal examination of theory as well as practical from last five years. Programme and course outcomes for all programmes offered by the institution are stated and displayed on web sites and communicated to faculties and students. During induction programs and first lecture of a new semester conveyed to the students. The institute follows Outcome Based Education (OBE) philosophy for the measurement of attainment levels of program outcomes and course outcomes.

### **Research, Innovations and Extension**

A good, conducive and ideal environment has been settled in the campus for over all the period of time by the management. Institute has always been in favour of upgrading knowledge, academics to be it physically like improving the infrastructure by developing laboratories and libraries with state-of-the strategies. Institute always supported for admitting to seminars/workshops/ expert lectures/ add-on-courses. We have very good, strong and very active NSS/DLLE units. Their main role is to visit nearby remote villages to raise awareness about social issues like gender equality, racism etc. Also they are involved with clean up drive, road safety, blood donation camp, tree plantation.

During the corona pandemic, we have played the role of volunteers who have been involved in making awareness about the corona pandemic. Due to this activity, students got opportunities to get involved with people from different walks of life and developed their leadership, time management, event management and disaster management skills.

## **Infrastructure and Learning Resources**

The institution has adequate infrastructure and physical facilities for teaching-learning. The institution creates and enhances infrastructure as per the norms defined by regulating authorities. On the basis of curriculum designed by the university, tools and equipment are upgraded for an effective teaching-learning process. The institute has an instructional area which consists of class rooms, laboratories, computer centre, conference room. In order to ensure all round development of students, the institute has always motivated and supported co-curricular and extra curricular activities. The institute cultural, outdoor and indoor sports facilities are available. The main objective of the central library is to provide seamless access to information to its users in a networked environment and to become a premier learning resource. With the increasing demand for internet access in education campuses and due to evolving standards of education and flexibility offered by the Internet. Institute is keenly stepped forward to set up secure and stable wired or Wi-Fi network campuses for our students and faculties.

## **Student Support and Progression**

Institute always supports and motivates students to participate in various curriculum activities Viz. seminars/ workshops/ internship. Extra curricular activities include participation in various intra- college and inter- college competitions. NSS/DLLE plays vital and important roles in celebrating various national days and the legendary Jayanti in the campus. Students are also given justified presentations in various college committees like Women Development cell, sports committee, student grievance committee, Industry -institute interaction cell to explore them to different horizons other than only academics. There is a Alumni-Association which contributes significantly to the overall development of the institution. We are very glad to share that our Alumni have been holding accountable and valuable positions in society. The Alumni Association contributed their ideas and feedback on academic, cultural and social issues.

## **Governance, Leadership and Management**

Governance of the institution is reflective and relies on the decentralization of power by carrying out through timely fabrication of different committees under governing bodies. The effective leadership is visible in various Institutional practices such as decentralization and participative management by decentralized management, students, parents, teaching and non- teaching supportive members. Effective leadership is monitored and reviewed with the help of the following committees:

1. Academic Monitoring Committee (AMC)
2. IQAC
3. Examination Committee
4. Counseling Committee
5. Admission Committee
6. Training and Placement Committee
7. Alumni Association
8. College Development Committee
9. Anti-Ragging Committee
10. Internal Complaint Committee
11. Women's Development Committee
12. SC/ST Committee
13. Grievance Redressal Committee

14. Cultural/sports Committee
15. NSS/ DLLE cell

### **Institutional Values and Best Practices**

The institutional strategic/ perspective plan is effectively deployed as:

1. To be accredited by NAAC Accreditation
2. To tie up with different industries/ firms
3. To provide guidance to prompt students for competitive examinations
4. Strategy to improve placement activities
5. To cope up with NEP 2020

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	GRAMIN SHIKSHAN SANSTHA'S ARTS, COMMERCE AND SCIENCE COLLEGE
Address	NEAR BHARATMATA MAIDAN,MAJIWADE,THANE (W)
City	THANE
State	Maharashtra
Pin	400601
Website	<a href="http://gssdegreecollegethane.com">gssdegreecollegethane.com</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Vilas.u. Shejul	0222-5397357	9702981396	222-5397357	gssdegreecollege@gmail.com
IQAC / CIQA coordinator	Aditya Desai	022-7715872076	9867355560	222-5397357	adityadesai76@gmail.com

Status of the Institution	
Institution Status	Private and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Maharashtra	University of Mumbai	<a href="#">View Document</a>

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	NEAR BHARATMATA MA IDAN,MAJIWADE,THANE (W)	Urban	1	6714.864

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BA,Bachelor Of Arts	36	HSC	English,Marathi	120	65
UG	BCom,Bachelor Of Commerce	36	HSC	English	264	176
UG	BSc,Bachelor Of Science	36	HSC	English	120	0

**Position Details of Faculty & Staff in the College**

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				1				10			
Recruited	1	0	0	1	0	1	0	1	4	6	0	10
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	1				1				10			
Recruited	1	0	0	1	0	1	0	1	4	6	0	10
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				4
Recruited	1	3	0	4
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				4
Recruited	1	3	0	4
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

### **Qualification Details of the Teaching Staff**

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	1	0	0	0	0	1
M.Phil.	1	0	0	1	0	0	0	0	0	2
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	3	6	0	9
UG	0	0	0	0	0	0	0	0	0	0

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	1	0	2
UG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>		<b>Total</b>
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

<b>Programme</b>		<b>From the State Where College is Located</b>	<b>From Other States of India</b>	<b>NRI Students</b>	<b>Foreign Students</b>	<b>Total</b>
UG	Male	155	0	0	0	155
	Female	86	0	0	0	86
	Others	0	0	0	0	0

<b>Provide the Following Details of Students admitted to the College During the last four Academic Years</b>					
<b>Category</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
SC	Male	14	4	2	13
	Female	10	6	5	9
	Others	0	0	0	0
ST	Male	4	1	0	4
	Female	7	1	1	2
	Others	0	0	0	0
OBC	Male	46	28	58	20
	Female	24	17	48	74
	Others	0	0	0	0
General	Male	87	50	35	88
	Female	42	41	26	11
	Others	0	0	0	0
Others	Male	8	11	15	5
	Female	12	5	10	4
	Others	0	0	0	0
Total		254	164	200	230

### **Institutional preparedness for NEP**

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>In order to develop overall development &amp; capacities of the students - moral, physical, ethical, emotional, social &amp; intellectual in an integrated manner, the college is preparing to include Multidisciplinary subjects as per the New Education Policy - 2020. Understanding the problem faced by present students the college is planning to set up few short term , vocational courses. The motive is to make the students equipped with multi-talented skills so that they do not solely rely on Government jobs but also take up challenges, risk work on self-employment or some start -up business of their own. As the college is preparing itself to have more of Multi-disciplinary subjects it tries to identify the programs learning</p>
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	<p>outcomes along with courses , unit learning outcomes that defines the specific knowledge skills, attitudes ; values that are to be acquired by the learner would ensure that each program achieves its goal.</p>
2. Academic bank of credits (ABC):	<p>Regarding the implementation of Academic Bank of credits , the institution has to be on hold for the academic council to permit to take steps. The pedagogical approach of the institution is student centric, where the faculties theory &amp; practice of learning are constructivist, inquiry based , reflective integrative. As per university of Mumbai guidelines Academic Bank of credit not allowed yet.</p>
3. Skill development:	<p>The vision of the college is promoting Value - Based Quality Education hence the college takes efforts to inculcate &amp; imbibe positive approach among its learners. The college celebrates all the National festivals like Independence Day, Republic Day. It also celebrates religious festivals like Holi, Dandiya , Ganpati. It observes important days &amp; program like World AIDS Day, Environment Day , No Tobacco Day , Cancer Day etc , celebrating death &amp; birth anniversary of great National leaders like Gandhiji , Subhash Chandra Bose &amp; Swami Vivekananda imbibes good qualities among the students . Mentoring students is one of the most important practices of the Institution. The faculties help them in exploring the students hidden talents, how to utilize their energy &amp; give proper direction to their potential. It helps them to explore future employment after the graduation.</p>
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	<p>Regarding the adoption of Indian languages, the college helps local students who belongs to PAP &amp; teaches them in Marathi, various degree college subjects like history, Psychology &amp; Sociology. In future it will also arrange &amp; provide faculties if in demand for other language also. Preservation &amp; promoting of languages is one of the targets of the college in near future.</p>
5. Focus on Outcome based education (OBE):	<p>The college also makes an effort to understand that imparting knowledge to the students is a life- long activity hence the college focuses on acquiring positive attitude &amp; other optimistic qualities which will lead students to a successful life . To evaluate, interpret, analyze &amp; develop responsibility &amp; effective citizenship is one of the program outcome</p>

	of the students.
6. Distance education/online education:	Institute always in favor of starting distance education as during COVID-19 situation now students and teaching faculties are more practice of distance education as well as on line education with certain modifications in digital infrastructure. Once institute is NAAC accredited our focus is to start distance and online education.

### Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes we have Institutes level Electoral Literacy Club (ELC). primary goal is to build a truly participative democracy in India by encouraging all eligible citizens to vote and make an informed decision during the elections. We are always looking forward to achieving the aim of building a stronger democracy through greater synergy with Civil Society Organizations, Media and Corporate Houses and even greater queries, suggestions, and participation from individuals. Works for voter education, spreading voter awareness and promoting voter literacy in institute as well as near by region.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Every year Institute establish Electoral Literacy Club (ELC) where students coordinators and coordinating faculty members are appointed by the college.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	To enlighten, enable and empower every citizen to register as a voter and cast his/her vote at every election in an informed and ethical manner. Universal and enlightened participation of citizens in elections and democracy. There would be a teacher for each class who will conduct the ELC activity. Alternately there may be a group of teachers who may conduct the ELCs of various classes. The training of the teachers shall be taken up by the Nodal Officer. The teachers shall be guided by the Nodal Officer in the conduct of the ELC activities
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in	1. Purifying the electoral roll of every polling booth 2. Bridging gender gap in enrolment and turnout 3. Ensuring inclusion of all non-voters/ marginalized sections through targeted interventions, technological solutions and policy changes 4. Addressing urban and

<p>electoral processes, etc.</p>	<p>youth apathy in electoral participation 5. Turning around all low turnout constituencies and polling stations</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>Institute always take initiatives to voters registration who are above 18 years not yet enrolled. Voters registration for eligible students as voters and awareness of voting procedural conducted in the Institute.</p>

## Extended Profile

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### 1 Students

#### 1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
256	160	198	229	207

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

### 2 Teachers

#### 2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 20

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
05	06	06	06	07

### 3 Institution

#### 3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
2.97	1.82	6.42	3.95	3.79

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

**1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment**

**Response:**

The Academic Monitoring Committee (AMC) representatives from all disciplines clinch that the curriculum and the academic calendar given by the university throughout the academic year. As per syllabus provided by university teaching plan is prepared by concerned teaching faculty in advance considering all aspects of semester pattern and well in advance given to students. Before starting of every semester load choices are given to faculty to select subjects from their area and then under guidance of principal and head of the department the final load sheet is prepared along with a time table for smooth conduction of theory and practicals.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

#### 1.2 Academic Flexibility

**1.2.1 Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)**

**Response:** 20

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Evidence of course completion, like course completion certificate etc. Apart from the above:	<a href="#">View Document</a>

#### Other Upload Files

1

[View Document](#)

**1.2.2 Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years**

**Response:** 48.57

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
80	100	80	145	105

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 1.3 Curriculum Enrichment

**1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum**

**Response:**

To develop professional ethics amongst the students, faculties and non- teaching staff continuous efforts are taken by organizing expert lectures and industry visits which also helps the students to know the gap between academic curriculum and to meet industry requirements. The institute prompts a culture of involving boys and girls both in every activity. Gender equality is maintained amongst faculty also. The institute has arranged a separate session on “Women’s Empowerment” to encourage the girl students to participate in various activities. NIRBHAYA PATHAK (Squad) is formed with an aim to create a safer environment. The National Service Scheme (NSS) and Department of Life Long Learning and Extension (DLLE) conduction of environment awareness and social awareness responsibilities activities are carried out.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

**1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)**

**Response:** 100

**1.3.2.1 Number of students undertaking project work/field work / internships**

**Response:** 256

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.4 Feedback System

**1.4.1** *Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website*

**Response:** B. Feedback collected, analysed and action has been taken and communicated to the relevant bodies

File Description	Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Enrolment percentage

**Response:** 58.72

##### 2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2021-22	2020-21	2019-20	2018-19	2017-18
256	160	198	229	207

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
444	444	300	300	300

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Final admission list as published by the HEI and endorsed by the competent authority	<a href="#">View Document</a>
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	<a href="#">View Document</a>

#### 2.1.2 Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

**Response:** 36.69

##### 2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2021-22	2020-21	2019-20	2018-19	2017-18
81	54	59	67	67

**2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
222	222	150	150	150

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	<a href="#">View Document</a>
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule ( Translated copy in English to be provided as applicable)	<a href="#">View Document</a>

**2.2 Student Teacher Ratio****2.2.1 Student – Full time Teacher Ratio  
(Data for the latest completed academic year)****Response:** 51.2**2.3 Teaching- Learning Process****2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process****Response:**

Students are encouraged to learn by participating in various competitions like MPSC/ UPSC..Students are encouraged for independent collection of literature through internet and industrial experts and field work regarding the recent trends in social innovations. Institute takes efforts to encourage experiential learning by giving live problems through projects to enhance their problem solving skills capabilities and social responsibilities towards society. At the same time they can learn time management and communication skills. Participative learning: Participative learning is carried out through classroom learning. Faculty members in addition to classroom teaching or sessions will be interactive reciprocal in nature. Also, faculty members use to ask questions during the lecture through quiz, group discussion, brainstorming and students were instructed to respond to the questions.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years				
<b>Response:</b> 100				
2.4.1.1 Number of sanctioned posts year wise during the last five years				
2021-22	2020-21	2019-20	2018-19	2017-18
05	06	06	06	07
File Description	Document			
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	<a href="#">View Document</a>			

### 2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

**Response:** 66.67

#### 2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
04	04	04	04	04
File Description	Document			
Institution data in the prescribed format	<a href="#">View Document</a>			
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	<a href="#">View Document</a>			

## 2.5 Evaluation Process and Reforms

### 2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

#### Response:

The Mechanism of Internal Assessment is transparent and robust. Carried out using online mode containing objective as well as descriptive questions through ZOOM during COVID-19 pandemic as directed by university of Mumbai. Theory Papers:Carried out using online mode (ZOOM) Containing objective as well as descriptive questions.Project assesmnet also done on online mode. Apart from COVID-19 situation rest of years theory and internal assesmnet is done as per university guidelines. No any grevience is reported from last five years.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

### 2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

#### Response:

Programme and course outcomes for all programmes offered by the institution are stated and displayed on web sites and communicated to faculties and students. During induction programs and first lecture of a new semester conveyed to the students. The institute follows Outcome Based Education (OBE) philosophy for the measurement of attainment levels of program outcomes and course outcomes. For stakeholders it is displayed regularly on the Institute Web site.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 2.6.2 Attainment of POs and COs are evaluated. Explain with evidence in a maximum of 500 words

#### Response:

The Institute's Outcome Based Education(OBE) describes what students are expected to know and will be able to do by the time they graduate. Curriculum, teaching learning processes and assessment methodologies are designed to align with POs and PSOs. The COs for individual courses were framed having an appropriate mapping with POs.Indirect Assessment: Indirect Assessment is carried out through various feedback received from stakeholders viz. industry persons, alumni,students and parents.

**2.6.3 Pass percentage of Students during last five years (excluding backlog students)****Response:** 56.24**2.6.3.1 Number of final year students who passed the university examination year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
139	171	74	52	46

**2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
148	279	148	136	146

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	<a href="#">View Document</a>

**2.7 Student Satisfaction Survey****2.7.1 Online student satisfaction survey regarding teaching learning process****Response:**

<b>File Description</b>	<b>Document</b>
Upload database of all students on roll as per data template	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

**3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

**Response:** 0

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	00	00	00

**File Description**

**Document**

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

### 3.2 Innovation Ecosystem

**3.2.1 Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident**

**Response:**

A good, conducive and ideal environment has been settled in the campus for over all the period of time by the management. Institute has always been in favor of upgrading knowledge, academics to be it physically like improving the infrastructure by developing laboratories and libraries with state-of-the strategies. Institute always supported for admitting to seminars/workshops/ expert lectures/ add-on-courses. Institute is in strong favor of indigenous work on technologies so that new innovation can be done at the institute.. For this Academic Monitoring Committee (AMC), IQAC and CDC work hand to hand to achieve excellence in respective fields.

**File Description**

**Document**

Upload Additional information

[View Document](#)

**3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years**

**Response: 10**

**3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
02	02	02	02	02

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.3 Research Publications and Awards

**3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

**Response: 0.45**

**3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
05	03	01	00	00

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

**Response: 0.15**

**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in**

**national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
03	00	00	00	00

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	<a href="#">View Document</a>

**3.4 Extension Activities****3.4.1 Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.****Response:**

We have very good, strong and very active NSS/DLLE units. Their main role is to visit nearby remote villages to raise awareness about social issues like gender equality, racism etc. Also they are involved with clean up drive, road safety, blood donation camp, tree plantation. During the corona pandemic, we have played the role of volunteers who have been involved in making awareness about the corona pandemic. Due to this activity, students got opportunities to get involved with people from different walks of life and developed their leadership, time management, event management and disaster management skills. Institutions always prompt new startups for entrepreneurs to provide employability rather than seeking a job. For the same institute to provide resource persons to them to accelerate procedure.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>

**3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies****Response:**

As being social responsibilities towards society, Institute always plays an important role for which institute receives awards and recognitions for extension activities from government or form non government bodies.

**3.4.3 Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.****Response:** 44**3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
15	06	07	08	08

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	<a href="#">View Document</a>

**3.5 Collaboration****3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.****Response:** 12

File Description	Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

#### 4.1.1 The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

#### Response:

The institution has adequate infrastructure and physical facilities for teaching-learning. The institution creates and enhances infrastructure as per the norms defined by regulating authorities. On the basis of curriculum designed by the university, tools and equipment are upgraded for an effective teaching-learning process. The institute has an instructional area which consists of class rooms, laboratories, computer center, conference room. In order to ensure all round development of students, the institute has always motivated and supported co-curricular and extra curricular activities.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

#### 4.1.2 Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 22.9

##### 4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0.90	0.42	1.27	1.01	0.74

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

**4.2.1 Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students**

### Response:

Library plays a vital role in teaching the learning process. The main objective of the central library is to provide seamless access to information to its users in a networked environment and to become a premier learning resource center. The library has been automated using library management software. Students and faculties are accessing library on regular basis to upgrade their knowledge.

## 4.3 IT Infrastructure

**4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words**

### Response:

With increasing demand for internet access in educational campuses and evolving standards of education and flexibility offered by the internet; Institute is keenly stepping forward to set up secure and stable wired and Wi-Fi network campus for their faculties. Being an educational institute and the maximum possibility of a digital platform used for teaching learning process is cost effective comprehensive solutions that offer all the advanced facilities and features in a single platform with single point of contact for technical support. The Institute has as well as the library has well equipped and functional computer labs. All the departments of the college are provided with computers and other related accessories.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

**4.3.2 Student – Computer ratio (Data for the latest completed academic year)**

**Response:** 12.8

**4.3.2.1 Number of computers available for students usage during the latest completed academic year:**

Response: 20

<b>File Description</b>	<b>Document</b>
Purchased Bills/Copies highlighting the number of computers purchased	<a href="#">View Document</a>

#### **4.4 Maintenance of Campus Infrastructure**

**4.4.1 Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)**

**Response:** 76.68

**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
2.06	1.34	5.14	2.94	3.05

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

**5.1.1 Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years**

**Response:** 1.33

**5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
04	07	03	00	00

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**5.1.2 Following capacity development and skills enhancement activities are organised for improving students' capability**

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

**Response:** A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	<a href="#">View Document</a>
Report with photographs on ICT/computing skills enhancement programs	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years****Response:** 44.76**5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
90	80	90	110	100

**File Description****Document**

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)**5.1.4 The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases**

- 1. Implementation of guidelines of statutory/regulatory bodies**
- 2. Organisation wide awareness and undertakings on policies with zero tolerance**
- 3. Mechanisms for submission of online/offline students' grievances**
- 4. Timely redressal of the grievances through appropriate committees**

**Response:** A. All of the above**File Description****Document**

Details of statutory/regulatory Committees (to be notified in institutional website also)

[View Document](#)**5.2 Student Progression****5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years****Response:** 2.07**5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
07	03	00	00	00

**5.2.1.2 Number of outgoing students year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
139	171	74	52	46

<b>File Description</b>	<b>Document</b>
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years****Response:** 1.06**5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2021-22	2020-21	2019-20	2018-19	2017-18
05	00	00	00	00

<b>File Description</b>	<b>Document</b>
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**5.3 Student Participation and Activities****5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

**Response: 5**

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
03	01	00	01	00

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**Response: 13.6**

**5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
15	01	16	21	15

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 5.4 Alumni Engagement

**5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services**

**Response:**

There is a registered Alumni- Association which contributes significantly to the overall development of the institution. We are very glad to share that our Alumni have been holding accountable and valuable positions in society. The Alumni Association contributed their ideas and feedback on academic, cultural

and social issues.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

**6.1.1** *The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

**Response:**

**Vision:**

To educate and train innovative competent human resource globally suitable for Industry, business & service in urban & rural.

**Mission:**

1. To strengthen, consolidate update the existing and upcoming technology.
2. To introduce professional courses.
3. Contribution to knowledge, welfare and overall growth of society by all possible way maintaining the tradition and values of our old teaching.

### 6.2 Strategy Development and Deployment

**6.2.1** *The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc*

**Response:**

The institutional strategic/ perspective plan is effectively deployed as:

1. To be accredited by NAAC Accreditation
2. To tie up with different industries/ firms
3. To provide guidance to prompt students for competitive examinations
4. Strategy to improve placement activities.
5. To cope up with NEP 2020

**6.2.2** *Institution implements e-governance in its operations*

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**

**4. Examination****Response:** C. 2 of the above**6.3 Faculty Empowerment Strategies****6.3.1 The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression****Response:**

Institute follows a well defined and framed model of performance appraisal system as per UGC guidelines. In this regards, the performance are classified as follows:

1. Teaching, learning and evaluation related activities.
2. CO-Curricular, extension and professional development related activities
3. Academic contribution
4. Contribution for overall development of the institute.

Teaching faculty are appreciated by the management based on above points to motivate the faculty.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>

**6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years****Response:** 13.33**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
03	00	00	01	00

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	<a href="#">View Document</a>

**6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative**

*training programs during the last five years***Response:** 40**6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
04	04	04	04	04

**6.3.3.2 Number of non-teaching staff year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
04	04	04	04	04

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the certificates of the program attended by teachers.	<a href="#">View Document</a>

**6.4 Financial Management and Resource Mobilization****6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)****Response:**

This institution comes under Permanent Unaided section. The Institution is being run with self-sufficient funds generated from tuition fees. In case of renovation of the building or extension, the management always subsidized by providing the required finance. Financial planning is done prior to the beginning of the academic year. Adequate funds are utilized for the enlargement and upkeep of the infrastructure of the institute. Institute has straightforward, unblurred and transparent financial policies which establish superlative implementation of finances for academic, administrative and other activities. Fragment funds are allocated towards social service activities as part of social responsibilities through NSS/ DLLE.

Internal audit:

Institute conducts an internal audit on a regular basis which is done by professionals working under

Chartered Accountant (CA). They verify and confirm all the finance-related documents. A report of the audit is submitted to the principal and the registrar for necessary suggestions and actions. Institution undergoes a financial audit on a yearly basis.

External audit:

Institute undergoes financial audits on a yearly basis. The cash books and daily account details which are mentioned are verified by the Chartered Accountant (CA). The audited balance sheet is submitted to the Income tax office and Charity Commissioner Office within the prescribed time. All reports to the authority were accepted without any compliance being pending from the last five years.

## 6.5 Internal Quality Assurance System

**6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

**Response:**

Institute focuses on relaying quality education, through its original, full scale and elastic education policy. IQAC performs the commission on a regular basis. The IQAC meetings were held twice in the academic year before starting of every semester.

IQAC performs the following commission on a regular basis:

1. Improving inter linkage between industry and institute by conducting sessions of experts.
2. Stimulating Outcome Based Education(OBE)
3. Revamping the quality of academics and administrative activities by considering the recommendations received from various stakeholders.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

**6.5.2 Quality assurance initiatives of the institution include:**

- 1. Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2. Academic and Administrative Audit (AAA) and follow-up action taken**
- 3. Collaborative quality initiatives with other institution(s)**
- 4. Participation in NIRF and other recognized rankings**
- 5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

**Response:** C. Any 2 of the above

<b>File Description</b>	<b>Document</b>
NIRF report, AAA report and details on follow up actions	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

**7.1.1 Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years. Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words**

**Response:**

1. Incorporation of boys and girls in all statutory and non statutory committees:  
Equal opportunities are provided to boys as well as girl students through statutory and non statutory committees. Care is taken for delegation of authorities and responsibilities to girl students also. Nirbhaya Box is fixed at the institute so that without any hesitation girls can put their suggestions or threats. from the last five years no complaint was received.

2. counselling:

The institute has a counseling committee that takes care of counseling staff as well as students. Separate sessions are conducted for girls by motivational speakers. To ensure safety and self defense, special seminars were organized. In addition, a women's empowerment session was also conducted.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 7.1.2 The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

**Response:** A. 4 or All of the above

File Description	Document
Geo-tagged photographs/videos of the facilities.	<a href="#">View Document</a>

**7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives

#### 4. Beyond the campus environmental promotion activities

**Response:** C. Any 2 of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	<a href="#">View Document</a>

**7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)**

**Response:**

Tolerance and harmony towards cultural and communal diversities: management, faculties and students grand and patriotic functions to commemorate Independence Day and Republic Day. Shiv Jayanti, Women's Day, Traditional Day, Saree Day are also celebrated with great passion and enthusiasm. Students participate in cultural programmes depicting acts that promote national integration and harmony. Meetings were held by the SC/ST cell to ensure student harmony. Students from diverse regions were admitted to our institute. The institute always maintains and supports holistic culture in the campus. A strong bond of friendship and emotional bonding amongst all faculty members. Facility of paying fees in installment is provided to the students as majority of them are from economically weaker families.

## 7.2 Best Practices

**7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual**

**Response:**

Best practices that we followed:

1. To the full extent during the corona pandemic all the lectures and practicals structurally conducted on line platform.
2. Contribution of medical support/ funding/ Awareness done by the management.

## 7.3 Institutional Distinctiveness

**7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust**

**within 1000 words**

**Response:**

Gramin Shikshan Sansthas College of Arts Science and Commerce Majiwade Dist Thane 400 601 (GSSCASCMDT) located at Majiwade, Thane. In Thane this is one of the popular colleges. The College has been rated by 10 people on iCBSE. The College has been recognized by University Grants Commission since a long time. This College is counted among the top-rated colleges in Maharashtra with an excellent academic track record. Establishment In 2003, Gramin Shikshan Sansthas College Of Arts Science And Commerce Majiwade Dist Thane 400 601 Is Affiliated To Mumbai University Mumbai.

Institution works for weaker sector of students. Part payment student fees is highlighted priority. Where students can pay their tuition fees when they are getting financial things.

## 5. CONCLUSION

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### **Additional Information :**

Our Hon. Charmian sir along with all trust members doing always something towards society as being social responsibilities. As society given lots of things for us in return we have to give some kind of help to them. For which always institute awarded from government and non-government organization. In future also we are committed to our stake holders.

### **Concluding Remarks :**

Throughout our journey regarding getting scratch input doing proper organization and fulfill requirements of NAAC accreditation, we learn lots of new things. Our faculty members, students, parents, alumni contributed their efforts.

Thanks to entire NAAC team for their valuable support and giving opportunity.